

Berthoud Music Boosters 5/9/17 Meeting Minutes

NOTES COLOR CODE: Rick, Karen, Michele&Greg, Michelle, Dave, Gail, Krista, Everone

Attendees

- Karen McIntosh, Michelle Kouns, Greg VanHare, Krista Markell, Gail Schumacher

Location

- BHS Band Room

Call to Order (Michele/Greg)

- The meeting was called to order at 6:05 pm
- 4/11/17 Minutes approval: 1st Greg Van Hare, 2nd Gail Schumacher

Treasurer's Report (Dave unable to attend; Karen gave notes from Dave's e-mail)

- 2017-2018 Budget – needs to be finished by May – *Was not discussed – Dave?*
Rick to go over current treasury report to decide what needs to stay and what can be deleted
- One signature required on reimbursement checks under \$50 vote – *Motion Moved by Karen McIntosh to approve; 2nd Greg VanHare; All in favor (Michelle, Karen, Greg); Motion Approved*

Director Report (Rick unable to attend; Greg gave notes from Rick's e-mail)

- CHSAA Instrumental Band Festival – 4/13 Cherokee Trail HS in Aurora – *band received a III rating.*
- Show Choir Concert – Fri. 5/12 7pm
- Evening with the Arts – Fri. 5/19, 5:30 pm – *time is per mailer sent to homes (Karen had copy) – Rick, please confirm 5:30 show time.*
- Promethean type board for band room – *ordered per Gail*
- Marching Band Worksheet for 2017-2018 (see p3-4)
 - *Music ordered; 2 pieces are in*
 - *Section Leaders Chosen*
 - *Drum Major – Rick to choose*
 - Information Night – Mon. 5/22 6:30 pm
 - *Rick and board need to finalize plan – Possible 30 minute meeting Fri. 5/12 prior to choir concert.*
 - *Karen to email Rick to set up meeting and e-mail possible agenda.*
 - *Cookies to be served – Who to get?*
- College Award – *Rick to decide winner*
- Blue Knights Drum Core Night – *Not going to happen*
- Big Thank You Card/Poster for Garcia and Scheck – *Rick would like this to be done by the end of next week. – Gail to get butcher paper to create sign and have students sign*

Old Business

- Music Boosters Organization – Parent Meeting Wed. 4/19 6:30pm in the band room – *Thanks to VanHare's for providing snakes and drinks.*
- Band Trailer – Thank You card for donor – *Gail to get large poster board to make card from. Will have students and parents sign it by 5/19. She will take to donor personally.*
- End of School Year Senior Gift of an Ornament – *Michele & Greg – notes have been decided – Need to print & insert into ornament and organize for 5/19*
- Concert Program Ads for 2017-2018 School Year (Karen) – *no new info at this time*
- Lock box in band room to attach to wall – *Michelle to touch base with Dave. Scott to install. Need to get specs to him prior to ordering to ensure proper installation.*
- Seniors' Gift Purchase – ?
- Spring Plant Sales – April/May - *\$985.50 was deposited into students' accounts*
- University of Wyoming Trip – contact info: Michael Killian – *Michele/Greg – no new info at this time*
- Talent Show Judging at Berthoud Day 6/3 – *Rick to get details*

Berthoud Music Boosters 5/9/17 Meeting Minutes

- BHS/TMS Mixer – May date? – *Board decided that this is a NoGo since we have the Info Night this month.*
- Music Department Shared Google Calendar (Karen & Dave) – *Karen has created calendar and it is live on the website. Need to find volunteer coordinator for orchestra and choir to input their event dates into calendar.*
- Phone Tree (Michele)
- Parent/Guardian Contact Info Sheet (Michele)

New Business

- Summer Meeting Schedule
 - *Discussed that the meetings will need to be in the evenings for more people to be able to attend.*
 - *Discussed skipping the month of June.*
 - *Discussed having sub-committee meetings for band, choir, and orchestra.*
- Marching Band Summer Meeting(s) – *To be determined*
- Master Class Program Expansion to other groups: choir, jazz band, and orchestra – *Rick, what do you think?*
- Transition Plan for Music Boosters
 - *Need contact information for choir, orchestra, and jazz band students & parents. – Rick*
 - *New Name for Boosters – Michele & Greg suggested BMBA for Berthoud Music Boosters Association. Karen to send e-mail to vote on approval of this.*
 - *New Name on Bank Account – Dave, please check with the bank on how to do this.*
 - *Booster T-Shirts – Michele has design option. She was not there to show them to everyone.*
 - *Meeting Dates – Possible day of week change – Everyone, think of when would be best day for you so we can decide on best day for all*
 - *E-mail forwarding needs to be changed to new president and treasurer's e-mails – Karen to contact web host to see how to get this changed.*

Future Business

- Berthoud Days Parade in June – *Rick, are we registered? Michelle to contact Rick.*
- SnapRaise.com Fundraiser – September 2017 – *more info to come over the summer*

Volunteers Needed For:

- Grant Writer
- Department Calendar: 1 Choir & 1 Orchestra
- Social Media Coordinators (1-2 people)
- Music Librarian – **FILLED** by Dave Domenico
- Cookie Coordinator
- Cookie Servers at Events
- Photographers for Band, Jazz Band, Mixed Choir, Orchestra
- Videographers for Band, Jazz Band, Mixed Choir, Orchestra
- Music Notes & Flower Coordinator
- Music Notes & Flower Sellers at Events
- Sign-Up Genius Coordinator

Dismissal

- Meeting dismissed at 7:25
- **Next Music Boosters meeting is to be determined.**

Berthoud Music Boosters 5/9/17 Meeting Minutes

Marching Program Fall 2017

STAFF:

- Marching Band Director/Coordinator – Rick Grotzky
- ✓ Assistant Marching Band Coordinator - **see if school will hire as contract employee*
 - ✓ Assistant Coordinator/Coach is a possibility per Mr. Garcia – 0.5 FTE HIRED TO DO ADMINISTRATIVE DUTIES
- Colorguard Coach – selected by end of May, school contract employee
- Student Drum Major: _____ Tryouts to be last 2 weeks on May (Rick to choose)
 - Drum Major Camp
 - Uniform size ASAP once drum major is selected
- Assistant Student Drum Major: _____ (Rick to choose)
- ✓ Section Leaders - CHOSEN

MUSIC:

- ✓ Need to select and order by April 1 (Rick) – ORDERED, 2 PIECES ARE IN
- National Anthem practice

PROPS:

- Design
- Buy props &/or materials
- Need parent volunteers to make items needed
- Wood and PVC or just PVC. Can't cause any depressions in field

SUMMER BAND CAMP PRACTICE SCHEDULE: Rick

- June _____
- July _____
- August _____
- Weeklong Mandatory Band Camp
- Should be longer than previous years
- Mini Booster Meeting with parents on one of the nights

FALL PRACTICE SCHEDULE:

- Tuesday Evenings
- Saturdays Mornings
- Extra Rehearsals

COMPETITIONS:

- Needs to have CBA scoring
- Early season Saturday or Tuesday evening "Dress Rehearsal" full uniform, full program
- Fall Showcase (*to be created*) – Rick, update?
 - Contacting other directors in TSD to setup (Rick)
 - Spectator fee = \$5 per person – Funds to split between participating school bands.
 - Concessions?
- September Saturday competition (*order school bus*)
- Regionals (*order school bus*)
- State, if qualified (boosters plan trip)
- CSU?
- Legacy Marching Festival in Parker

Berthoud Music Boosters 5/9/17 Meeting Minutes

PARENT COMMUNICATIONS:

- May 22nd Parent/Student Marching Info Meeting for current and new students
 - Include 8th graders – MICHELLE KOUNS TO CONTACT MR. FARRUS AT TMS TO NOTIFY PARENTS & STUDENTS
 - Agenda – KAREN MCINTOSH EMAILED POSSIBLE AGENDA TO RICK & BOARD MEMBERS 5/10 – **Rick & Board, What are your thoughts?**
 - Inform everyone of:
 - expectations for summer
 - t-shirt design contest
 - Fundraisers: King Soopers card, A&W, etc
 - expectations for fall season
 - program fees
 - PE credit
 - Etc.
- August End-Of-Camp Potluck and student showcase
- ✓ Berthoudhighband.com website – KAREN MCINTOSH KEEPING UP TO DATE
- Newsletters, email, Infinite Campus

STUDENT COMMUNICATIONS:

- May 22nd Parent/Student Marching Info Meeting
- Berthoudhighband.com website – Karen McIntosh keeping up to date
- Newsletters, email, Infinite Campus, Facebook page

UNIFORMS:

- Secure Uniform Committee Volunteers
- Order shoes – Shoes to be student responsibility
 - ✓ To be bought through boosters to keep consistent – KAREN MCINTOSH CREATED FORM
- Assign Uniforms (1st week of school)
- Fall Marching T-Shirt: Student-design contest at Band Camp, order quickly

COLOR GUARD:

- Order uniforms & shoes
- Equipment
- Props
- Coach? – Need to hire in May – Rick, update?**

MISCELLANEOUS:

- Fundraisers