

Spartan Music Boosters 1/16/18 Meeting Minutes

Attendees: (18) Karen McIntosh, Jenny Kilgroe, Michele North, Denise Blegen, Kristi Leonard, Brigitte Maestas, Genia Babyak, Mary Horsch, Gail Schumacher, Michele VanHare, Greg VanHare, Anthony Jenkins, Ella Kaiser, Dave Domenico, Kathy Easor, Suzy Bullett, Stephanie Horbath, Kristal Domenico

Call to Order (Michele): The meeting was called to order at 6:10 pm at BHS in the Commons.

12/5/18 Minutes approval: 1st Gail; 2nd Greg; all ayes

Mixed Choir, Women's Choir, Show Choir Old Business

- Show Choir Trip – Los Alamitos (Michele V)
 - Passenger Manifest needs to be completed for TSA
 - Passed around at meeting to get those in attendance
 - Michele & Greg to go to class to get students
 - Outbound flight changed to 7:30 pm
 - Leave during choir class time
 - Arrive at airport at 5:30 pm
 - Luggage
 - Students to bring packed luggage to school at start of school. It will be locked in band trailer for safe keeping till departure time.
 - Limit students to 1 checked bag and 1 carryon
 - Medicine needs to be in carryon bag
 - Prescriptions in liquid form can be taken through security as long as they have the prescription from the pharmacy with the bottle in a ziplock bag
 - Will borrow the Marching Band uniform bags for costumes
 - Group T-Shirt (Mary)
 - Cost to come from where?
 - \$10 limit
 - St. Pat's green
 - Need student and chaperone sizes (Michele V)
 - Design needs to include: Berthoud High School; Berthoud, CO; Bridge Between Show Choir; March 17, 2019; Disneyland
 - Paperwork – Rick to complete
 - Chaperones (8)
 - Rick, Liz, Tonali, Krystal, Paul, Michele V, Nancy A, Michele N.
 - \$700 fee (lodging, buses, food, etc.) + \$100 for dinner, Disney, Seal Beach
 - Payments Needed from Students and Chaperones
- Kettlecorn Sales for Show Choir at Basketball SR Nights 2/5 Girls, 2/12 Boys (Genia) – DELETE
 - Can't do since can't cook under 40 degrees
 - Motion to not do basketball games
 - 1st Greg; 2nd Genia; all ayes - PASSED
- Show Choir Pictures
 - To do at Showcase performance 1/26 or February concert 2/13
 - Michele N to check on it with Tim Hardy
- Show Choir Uniforms Payment

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- Wendy Woo Benefit Concert for Show Choir Sunday 3/31 (Michele V)
 - Show Choir also performs
 - At BHS in Auditorium
 - How many seats in auditorium? (Krystal)
 - Need 30 for choir students
 - Promotions
 - Posters
 - KUNC radio (Dave)
 - Social media
 - Chamber of Commerce
 - \$10 Tickets
 - Presale thru PayPal or EventBrite
 - At door
 - \$100 payment to Woo
 - Food to sell
 - Volunteers needed
 - Ticket seller
 - Promotions
- A&W Fall Fundraiser for Choir Wed 12/19 Wrap-Up (Dana)
 - \$346.80 – \$17.34/kid
- International Xmas Caroling Sat 12/8 Wrap-Up
 - \$100 – \$14.29/kid
- Snowfest Caroling Sat 12/15 Wrap-Up
 - \$150 – \$22.16/kid

Mixed Choir, Women's Choir, Show Choir New Business

- Show Choir Showcase 1/25-26
 - Friday 1/25 4:00-6:00 pm
 - Saturday 1/26 8:30 am – Noon
 - Saturday 1/26 6:00-8:00 pm Performance; kids to arrive at 5:00 pm
 - May move event to auditorium – Needs to be confirmed
 - Selling tickets? = No
 - Pre-Showcase
 - Registration (Genia)
 - Walk-In Kids (per Rick's email 1/23)
 - "I have one more Kid in Red that was emailed to me, a few might show up just that day to sign up. We always get a few "walk-ins".
 - Need Show Choir kids to go promote at TMS (Kristi)
 - Snacks for both days (Gail)
 - Costco
 - T-Shirts (Mary & Suzy)
 - In Rick's office
 - Don't know how many we have
 - May need to get more
 - Suzy to check on
 - 13 Sponsor Appreciation Thank You Packets (Ella, Mary, Gail, Michele N)
 - Parent Support
 - Check-In Table / Fees (Brigitte)
 - Set-Up 10 VIP Seats for sponsors & chairs if to hosted in commons (Michele N & SRs)

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- Program
 - Rick printing (info from Rick's 1/23 email)
 - "Showcase (Kids in Red/Blue) Program order will be finalized this week. Students have auditioned and we just need to put together an order now."
 - Greg printing insert day-of due to walk-in kids
 - Include sponsors and valentines sale info
- Student Ushers
 - For both days
 - Escort kids from drop-off area inside to event
 - Need 1 SC student to be in charge with a clip board of kids names and checking off as they arrive and are escorted inside
- During Performance Event
 - Ticket Table (Gail)
 - \$5 per additional person
 - Donations (Kristi)
 - Bridge with donation jar
 - Until show starts
 - At only door entering auditorium
 - Singing Valentines Table (Genia)
 - Form is ready
 - Students to do announcements between performances plugging the singing valentines
 - Fundraisers at Event
 - Sell leftovers at February concert 2/13
 - Snacks: water, granola bars, candy bars (Gail)
 - To purchase at Costco
 - Buttons at Valentines Table
 - Cute sayings
 - \$2 each; 2/\$3; 4/\$4
- Show Choir Singing Valentines Thu 2/14 8:30 am – 3:30 pm
 - Forms going out (Genia)
 - Genia will get to Rick
 - Advertise at Showcase
 - Need volunteers to coordinate singers, route, talk money
 - Bookkeeper = Genia
 - Route Coordinator = Michelle N
 - Drivers = Gail (6), Mary (6), Genia (4), Anthony (6), 1 VanHare, Michele N
 - How many teams?
 - Areas = Berthoud, Loveland, Longmont, Erie, Boulder, Greeley
 - \$25
- Splish/Splash with Show Choir Parents

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Treasurer's Report Entire Department (Ella)

- New Treasurer Election (Michele V)
 - Motion to appoint Ella Kaiser
 - 1st Michele V; 2nd Gail; all ayes – PASSED
- December Report (Ella)
 - Goal to have general fund @ \$22000
 - Band uniforms in 1-2 years
- PayPal (Greg)
 - For donations & payments
 - Greg to cover 3% service fee
 - If a person has a PayPal account and pays into the SMB account, then there is no fee
- Lost Payment from Parent, Nancy (Michele)
- Marching/Concert SMB Membership Dues Status – Tabled
- Student Balances as of 1/9/19 (Greg)
 - Does not include December King Soopers and fall gates
- Treasury Team Design (Michele V) – Tabled
- King Soopers Accounts Balances (Suzy)
- Receipts to be Submitted for Reimbursement
 - Michele V
 - Elizabeth B for Beverly Belles performance
- Tax Return for 2018
 - Filed per Ella

Director Report (Rick)

- Scholarship/Hardship Agreement
 - Rick to e-mail form to Karen for website
 - 2 students have applied for scholarship
 - Will work off at events
 - Feb concerts: stagehands, hand out programs, sell food, buttons, etc.
 - Benefit concert: ushers, tech, promote
- CHSSA Events (Rick's 1/23 e-mail)
 - "I will be submitting applications tomorrow (1/24) for the dates for the CHSSA festivals that I sent to Michele last week via email."
- Encounters of Music Request for Funds
- Liz Baugh's Beverly Belles Vocal Quartet Wrap-Up
- Snowfest Lighted Xmas Parade Sat 12/15 Wrap-Up

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Entire Department Old Business

- Communication (Gail)
 - Need new students' info for 2nd semester to add to mailing group from Rick
 - Any students to delete? From Rick
- Thank You Cards for Sponsors/Donations (Dana)
- Fundraising
 - Events' Gate Workers (Gail, Genia, Michele N)
 - Going good
 - Need more coverage
 - Musical
 - Need volunteers for each of the following
 - Dessert Café
 - Consensus decided to do it
 - Thu 3/7, Fri 3/8, Sat 3/9
 - 6-7 pm cafe
 - 7:30 pm showtime
 - Michele V to email info to Gail
 - Gail to email Kristin Lutz info
 - Flowers
 - Show Notes
 - Cookies at February Concerts (Brigitte)
 - Brigitte agreed she would do
 - Progress Charts (Michele V)
 - At Michele's house to be updated
 - Rummage Sale in April
 - To boost funds
 - Deliver donations to the VanHare's
 - \$5 items
 - Hiring out choral and brass ensembles for Christmas Wrap-Up (Greg)
 - \$100
 - Share of a Chair at Xmas Concert Wrap-Up (Michele V)
 - 100+ shares sold
 - \$1100
 - Wreath Sales Wrap-Up (Sue S absent) – went well – Tabled
- Grants (Dave D)
 - none

Entire Department New Business

- Election of Officers in February
 - Co-President, Co-President, Vice President, Secretary, Co-Treasurer, King Soopers, Sign-Up Genius, Band Uniforms
 - Double Officers through end of school year

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Marching Band, Color Guard, Jazz Band, Concert Band, Orchestra Old Business

- Concert Band 2018 Trip – Lewis Palmer High School, Colorado Springs 4/14-15 (Sun-Mon)
 - \$200 per Student
 - Payment Due Dates
 - \$75 due Jan 31
 - \$75 due Feb 28
 - \$50 due Mar 29 (may not need if school covers bus)
 - 3 meals included
 - CHSSA Registration to be done 1/24 (Rick)
 - Performance on Mon 4/15
 - School Bus (Rick/Krystal)
 - Will it be covered by the school since CHSSA event? (Rick)
 - Hourly pay, lodging, food
 - How many people fit per bus? How many do we have going?
 - Lodging at Great Wolf Lodge
 - 4:00 pm check-in time
 - Water park open till 8:30 pm
 - 4 kids per room
 - Activities
 - Summit bowling, movie theater, Cheyenne Mountain Zoo
 - Chaperones
 - Karen, Anthony, Gail, Genia, Suzy
 - Volunteers:
 - Roster = Gail to get from Rick
 - Lodging = Anthony – DONE
 - Food = Anthony
 - Fundraising = Michele V
 - Trailer Driver = Michele V
- Band Trailer Graphics (Wanda/Michelle N) – DONE
- Marching Band Uniform Cleaning (Gail)
 - Candy bar reward to happen soon
 - Gail to contact cleaner for timing to deliver uniforms to be cleaned
- Color Guard Camp for Students Next Summer (Wanda absent) – Tabled
- New Uniforms
 - 1-2 years out ?
 - SMB & TSD each pay half

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Marching Band, Color Guard, Jazz Band, Concert Band, Orchestra New Business

- Pep Band at Basketball Games
 - 11 total games
 - Students need to attend 7 to get full credit
 - Students are to arrive by 5 pm
 - Dates:
 - 1/15 boys & girls
 - 1/24 boys & girls
 - 1/29 boys & girls
 - 1/31 boys & girls
 - 2/5 boys & girls (girls SR nite)
 - 2/12 boys (boys SR nite)
 - Are we participating in SR Night?
 - Are we performing at Unified games?
 - Starts next week
 - Michel N has dates and will forward to Rick

Future Business

- Show Notes for End of Year Concerts ??

Volunteers Needed For:

- Board Members for New School Year Co-Presidents, Vice President, Co-Treasurer & Team Members, Secretary
- King Soopers Card Coordinator
- Fundraiser Coordinators
- Sign-up Genius Coordinator
- Marching Band Uniform Coordinator

Upcoming Dates:

- TBD – Silver Singers Photos
- Pep Band Dates: 1/24 boys & girls, 1/29 boys & girls, 1/31 boys & girls, 2/5 boys & girls (girls SR nite), 2/12 boys (boys SR nite)
- Fri 1/25 time TBD & Sat 1/26 6:30 pm – Show Choir Kids in Red/Blue Camp – BHS Commons
- Wed 2/13 7:00 pm – Women's Choir, Silver Singers, Bridge Between, Concert Band, Jazz Band, & Orchestra Winter Concert – BHS Auditorium
- Thu 2/14 – Bridge Between Singing Valentines
- Sun 3/31 – Wendy Woo Benefit Concert for Bridge Between
- April – Rummage Sale

Dismissal

- Next Music Boosters meeting Tuesday 2/12/19 at 6:00 pm at BHS in the Choir Room.
 - Snack: _____
- Meeting dismissed at 8:08 pm; 1st Karen; 2nd Gail; all eyes